



Title: Associate Student Data Manager

Start Date: Flexible

Location: Remote work (Must be based in California)

Summary

MeasureED is looking for a passionate and effective educator with relevant experience to join a small consulting team as an Associate Student Data Manager. You will work with and be mentored by experienced team members to support the delivery of professional services remotely to school leaders and staff across the nation. Our services are focused on student information systems that impact student outcomes and requires the transformation of school operations to succeed.

Your Growth Path

As a first-year associate, you will master the basics of project and data management through a model of apprenticeship with existing staff. By the end of this period, you will manage a diverse and ever-changing portfolio of data management projects equipped with the technical knowledge necessary to implement complex information systems.

By the second year, your growth will follow one of two directions based on your strengths and interests:

- Our **Client Services** path will grow into a client delivery role where you will apply what you have learned to your own portfolio of schools while looking for opportunities to pioneer new services that have a meaningful impact on school improvement.
- Our **Data Operations** path will grow into an internal management support role where you will apply what you have learned by pioneering data management projects that improve the efficiency and effectiveness of Measure Education services.

In addition to the delivery of projects, a significant portion of your efforts will be developing and documenting best practices and processes to be used by MeasureED and the schools we serve.

Essential Duties and Responsibilities

Duties include the following (other duties may be assigned):

- Coordinate, collect, and prepare operation reports, such as student information, grades, and attendance records.
- Interpret and transform the operating policies of schools into practical everyday solutions.
- Work as part of a team to solve problems that lead to thoughtful recommendations.
- Build relationships with Clients on a foundation of professionalism.
- Relentlessly prioritize tasks with relaxed focus and control.
- Maintain a service mindset aligned with outcomes.
- Create shared knowledge documentation.
- Influence others with thought leadership.
- Manage change from start to finish.

Ideal Candidate Attributes

- You have a bias towards action. (We are very proactive and value outcomes)
- You dream of spreadsheets. (We love Excel and sometimes Google Sheets)
- You are ready to impact education. (We believe in a higher purpose)
- You are a people person. (We serve personalities of all types)
- You know yourself. (We all have strengths AND weaknesses)
- You come ready to learn. (We are continuously improving)
- You have a voice. (We want to hear what you have to say)
- You can find peace in ambiguity. (We facilitate change)
- You love to teach. (We teach schools to fish)



Application details

To apply, submit your resume and a cover letter describing why this position is a good fit for you to jobopportunity@measureeducation.com.

About Measure Education

Measure Education is a team of educators that work with schools across the nation to improve their operations and student outcomes through transformational projects focused on the management of data. Our team works with school leadership to bridge the gap between information systems and what they aim to achieve with them.

We make school data manageable.

Our Core Ideology

Our purpose: Measure Education aims to continuously improve outcomes for students.

We value:

- Success through outcomes
- People-centric systems
- Passionate and effective teaching
- Lifelong Learning